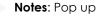


Δ

Default: Shows incomplete rows within that year Filter By year Show All Pending Review Pending Review By Pending Review Pending Review Pending Review

Formula Acceptance and Action Log

- Date Returned: Auto populates based on the date the line was added (editable)
- Client name or ID: Enter numerical client ID and client name auto populates
- Formula (select from available dropdown options): All Class I formulas on dropdown
- Formula quantity: Numerical field
- Staff initials (rec'd): Dropdown with staff names
- Action taken: Dispose, Donate
- **Date of action**: Auto populates based on the date the Action Taken was completed (editable).
- Staff Initials (action): Dropdown with staff names





Formula Acceptance and Action Log

- Columns with **Blue** fields are required, in order to save the original entry.
- Columns with **Black** text can be entered later and saved as entered.
- All columns are required fields and must be entered as it occurs.
 - ▶ Policy 8.05





-

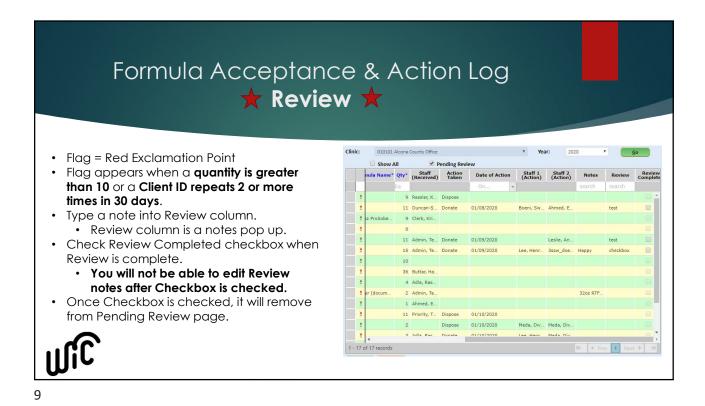
MI-WIC Log Alerts & Integrity Features

- If a Quantity greater than 10 is entered, warning message will pop up to confirm the correct quantity was entered.
- Date of Action field cannot be a future date. You will receive alert message.



- Line is NO longer editable after Action Taken, Date of Action, Staff 1 (Action), Staff 2 (Action) have been completed and saved.
 - Notes is always editable, if a clarification needs to be entered in Notes
 - Can always call DuJour/3 Sigma if an edit needs to be made after it is no longer editable.

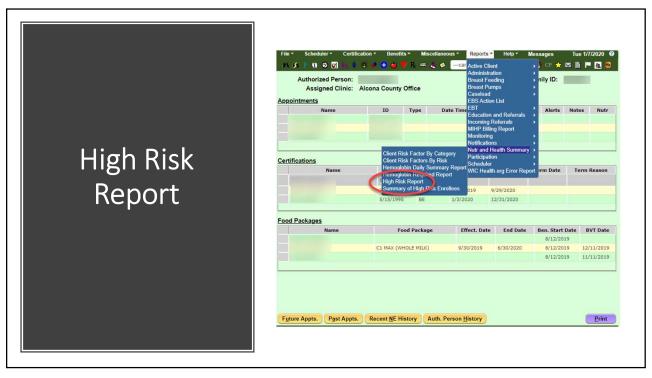


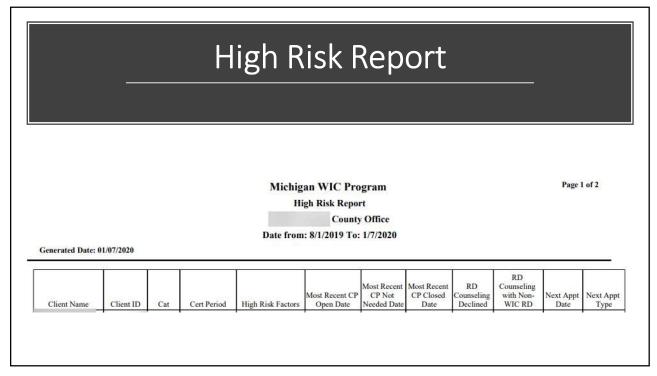


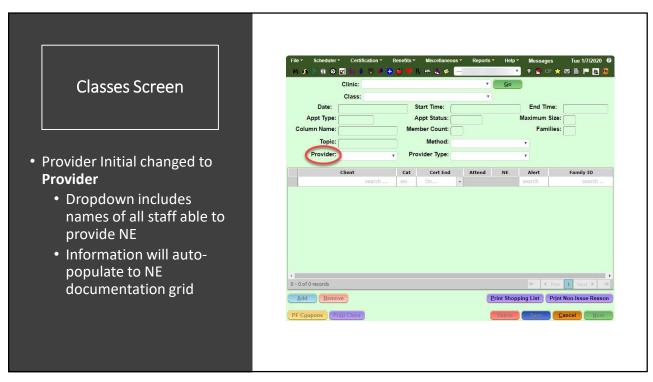
Formula Acceptance & Action Log Review Clinic: 010101 Alcona County Office • Examples of a Review Note for quantity la Name* Qty* Staff (Received) Action Taken Date of Action Staff 1 Staff 2 Notes Review greater than 10 flag: • Pediasure food package is greater 9 Ressler, K... Dispose 11 Duncan-S... Donate ProSobe... 9 Clerk, Kri... • Client returned multiple months worth of formula. 11 Admin, Te... Donate 01/09/2020 Leslie, An... 15 Admin, Te., Donate • Example of a Review Note for multiple returns in 30 days flag: 4 Adla, Ras... · Client had multiple food package changes per MD request 11 Priority, T... Dispose 01/10/2020 2 Dispose 01/10/2020 Meda, Div... Meda, Div...

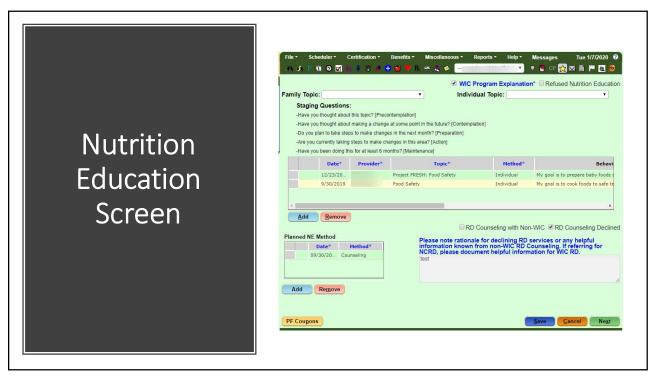


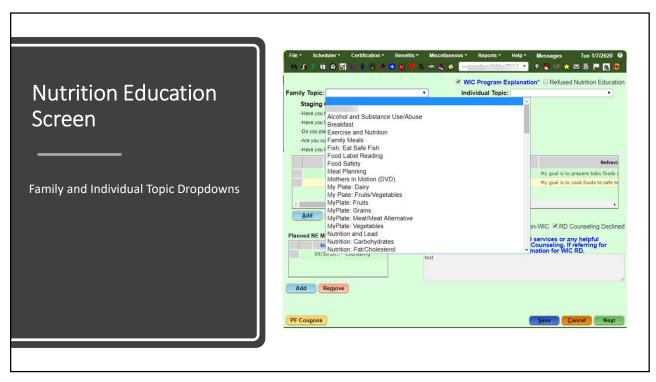


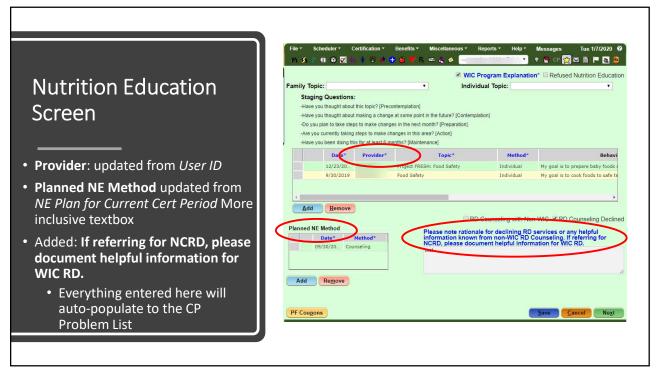


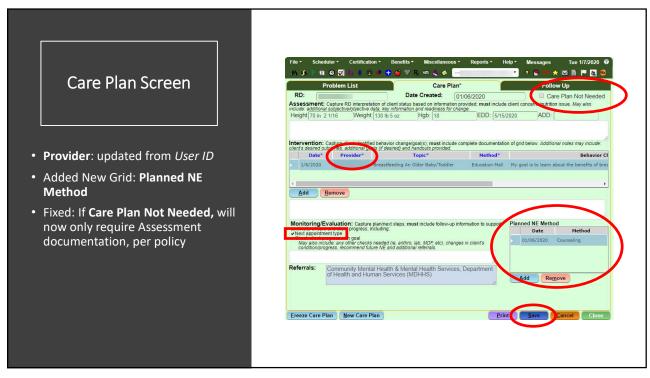


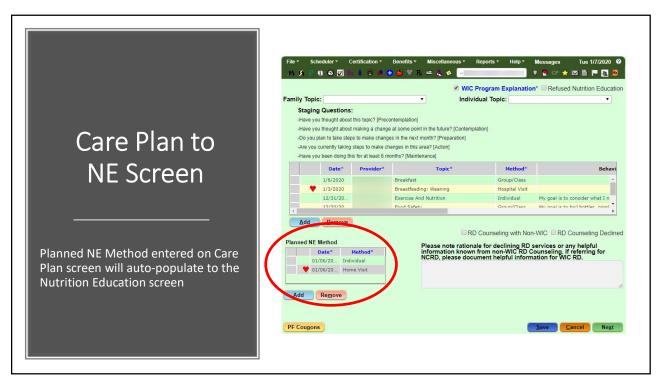




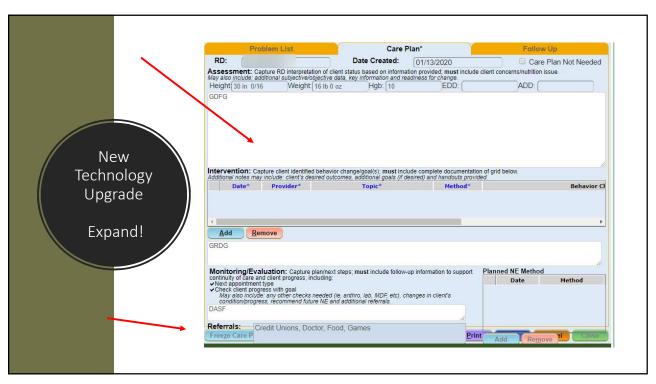


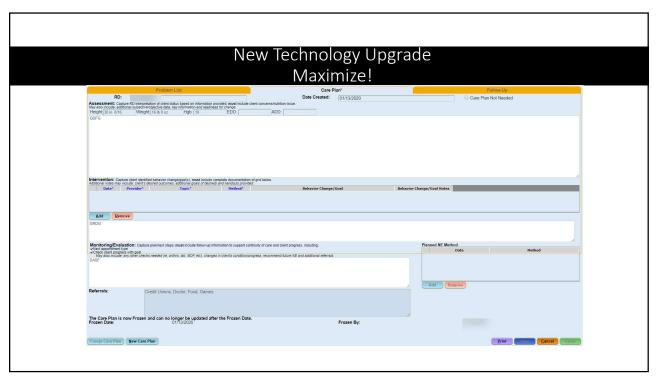




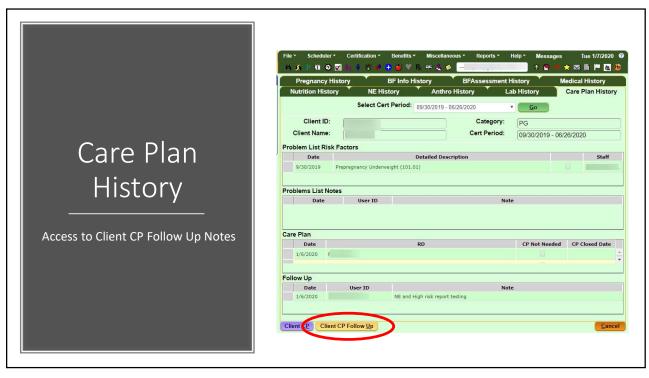


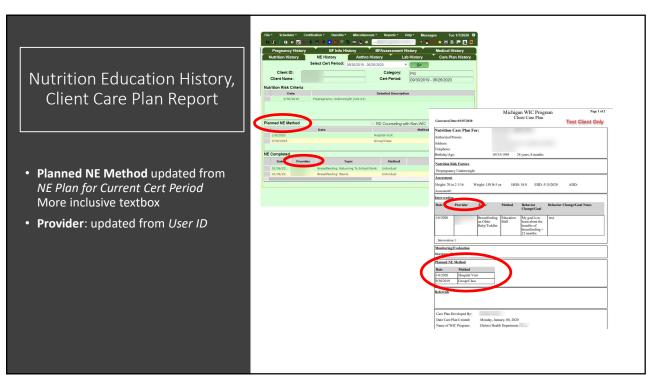








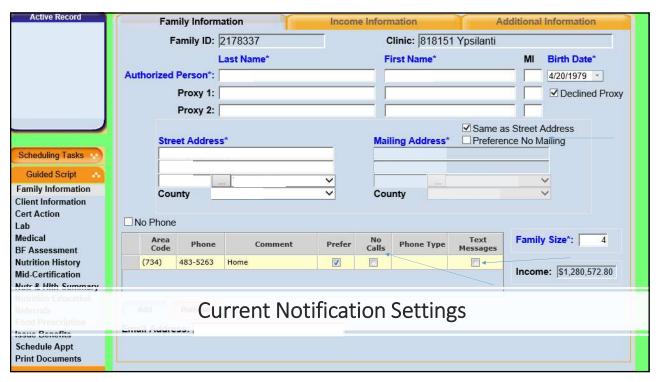


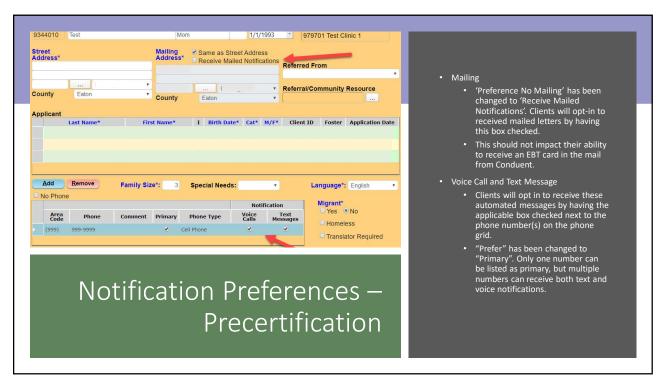


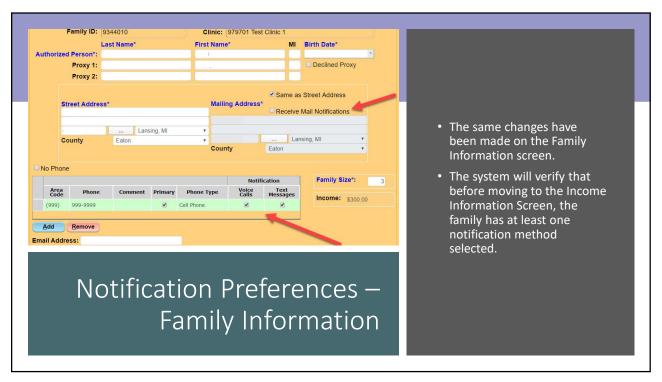


Notification Updates

Heather Sanders

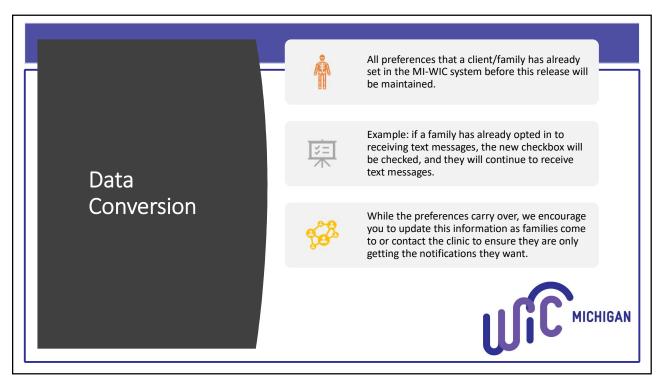


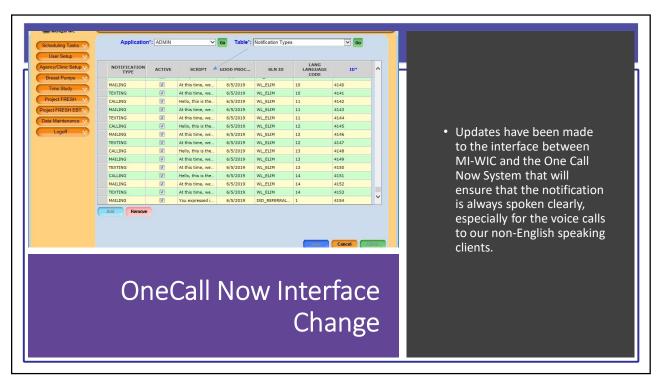


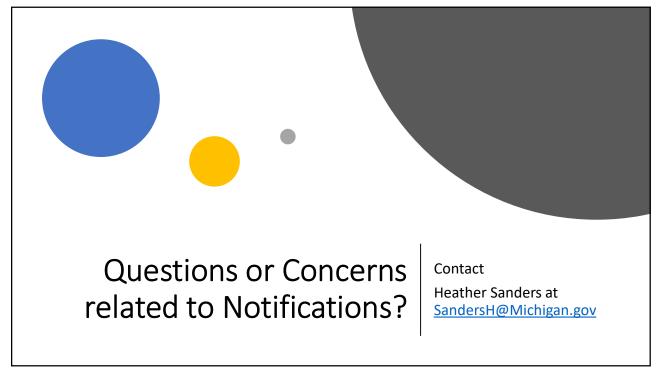






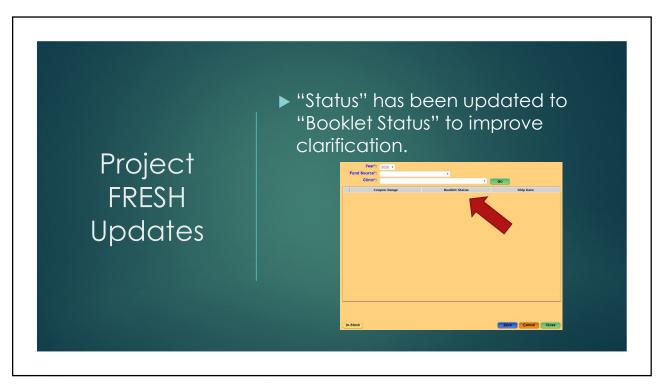


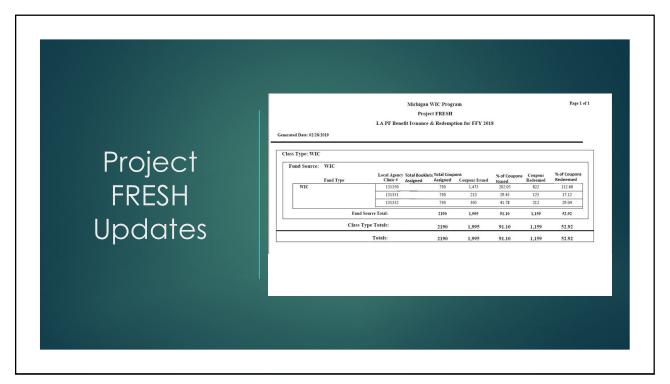






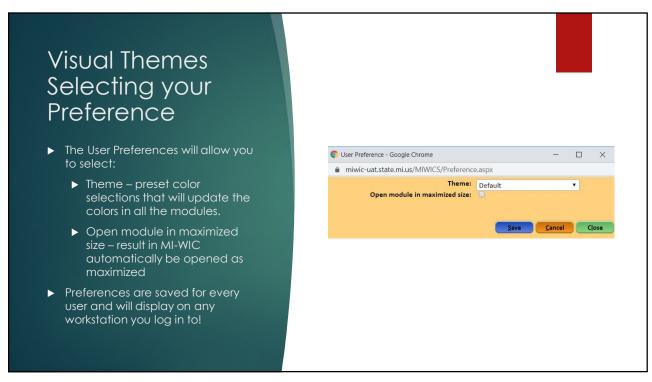
E-Forms ► Each WIC Clinic will only be allowed to submit 1 order per 7 days. ▶ A user will still be able to send multiple orders to the same Shipping address, if desired.



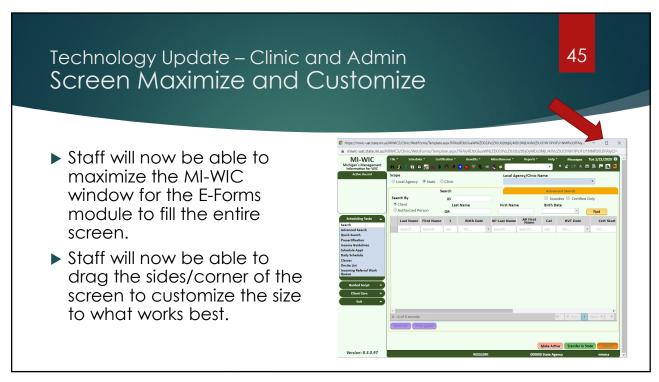


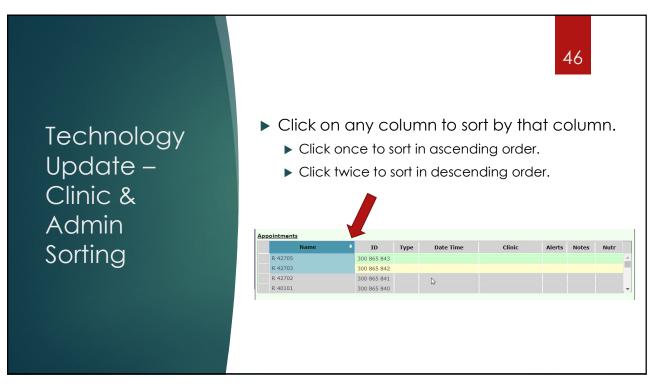




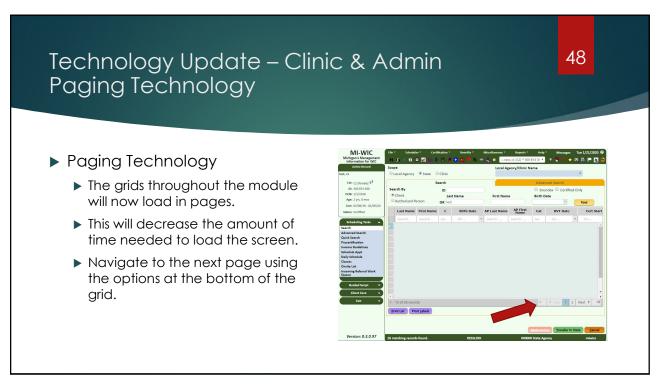


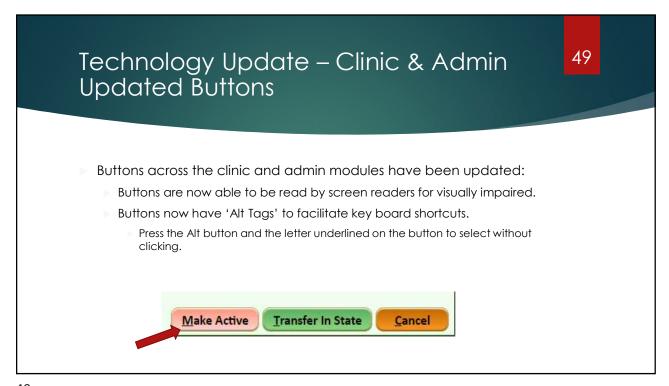


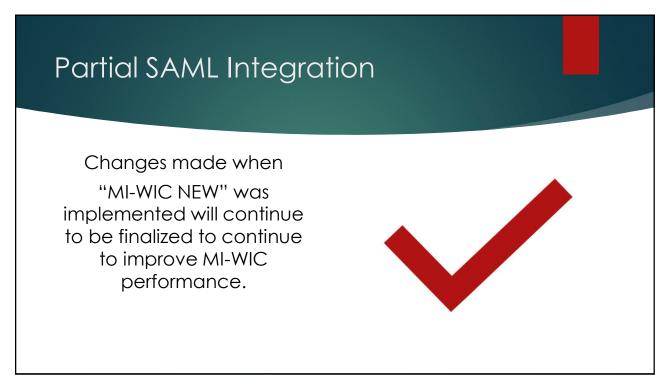




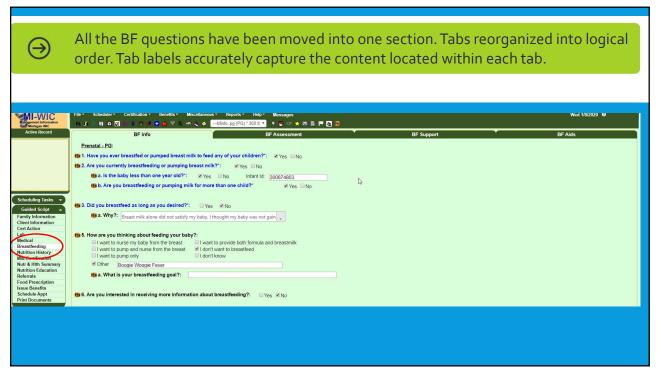




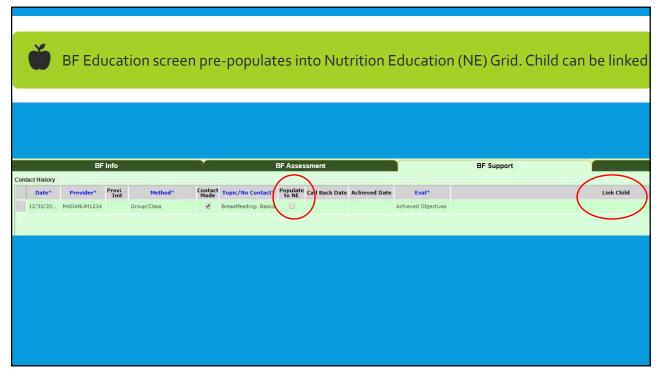












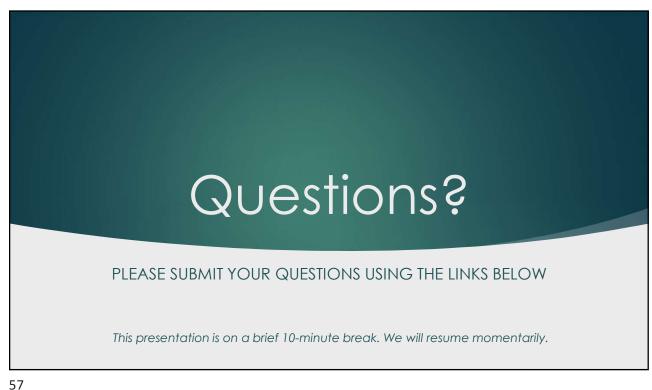
BREASTFEEDING-SPECIFIC TRAINING AVAILABLE

- Mandatory for Breastfeeding Peer Counselors
- Strongly recommended for CPA staff
- Available at the following link on the MPHI website: MI-WIC Breastfeeding Screens Webcast Registration

55

QUESTIONS OR CONCERNS?

Contact Marji Cyrul at CyrulM@Michigan.gov or (517) 335-9836



Please remember, if you experience any issues after the release, please call the WIC Help Line at 1-(800)-942-1636, press 1 and 1 for the 3Sigma Help Desk.

For Further Questions, contact:

59

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